

ARLINGTON PUBLIC SCHOOLS

In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:

***Arlington School Committee
Standing Subcommittee: Accountability/Curriculum
Thursday, October 6, 2016
6:30 PM***

*Arlington High School
School Committee Room, 6th Floor
869 Mass Avenue, 6th Floor
Arlington, MA 02476*

Open Meeting

Public Participation

Timeline and Process for Superintendent's Evaluation

- *Review Superintendent's Individual Goals*
- *Review and discuss evidence for 2015/2016 District Goals*
- *Review and discuss evidence for 2016/2017 District Goals*
- *Review the Timeline and Process of the Evaluation*

Review the Year-Long School Committee Calendar

- *Include the process of Superintendent's personal goals and District Goals into Year-Long Calendar*

New Business

Set time and date for additional meetings

Adjournment

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.

Submitted by Paul Schlichtman, Chair



Town of Arlington, Massachusetts

Timeline and Process for Superintendent's Evaluation

Summary:

- Review Superintendent's Individual Goals
- Review and discuss evidence for 2015/2016 District Goals
- Review and discuss evidence for 2016/2017 District Goals
- Review the Timeline and Process of the Evaluation

ATTACHMENTS:

Type	File Name	Description
Reference Material	Superintendent_Evaluation_Process_and_Procedures_(1st_Read_Jan._28_2016).docx	Superintendent's Timeline and Process for Evaluation

Superintendent Evaluation Process and Procedures (2015-16)
Proposed by the Curriculum, Instruction, Assessment and Accountability Subcommittee

Timeline

Per policy CBI, by March 31, 2016, the Superintendent shall present progress on her goals for the 2015-16 school year, and by September 30, 2016, the Superintendent shall present “evidence of the progress made on the previous year’s approved goals, including standards, indicators and elements the School Committee and Superintendent agreed to evaluate.”

Evidence for each standard

- Standard 1: Instructional Leadership
 - Vision statement or another document describing instructional leadership in the Arlington Public Schools
 - The teacher leadership curriculum within the APS professional development plan
 - PARCC scores, correlated with prior MCAS results, showing academic performance outcomes of Arlington students, K-12, including subgroups.
- Standard 2: Management and Operations
 - Budget presentation to the School Committee, Finance Committee and Town Meeting
 - Reports, materials, minutes of the School Enrollment Task Force
 - SC members’ observations of the Superintendent in public meetings and evidence of her attendance at public meetings.
- Standard 3: Family and Community Engagement
 - Newsletter
 - List of events of the past year designed to engage the public in school issues
 - Results of a survey of parents and community members of APS issues (if conducted by the School Committee’s Community Relations subcommittee)
- Standard 4: Professional Culture
 - Annual staff survey results. Survey to be drafted by the Curriculum, Instruction, Assessment and Accountability Subcommittee in April and distributed to staff in May.

Evidence for two practice goals from 2015-16 goal statement approved on 6/11/15

- Goal 1.4: Close the Achievement Gap in APS. Evidence required:
 - PARCC reports (same information requested for Standard I, Instructional Leadership)
- Goal 3.1: Develop a plan to address space needs related to anticipate enrollment growth over the next ten years. Evidence required:
 - Dr. McKibben Report
 - Plan to respond to the report, including a plan for enrollment growth at all three levels- high school, middle school, and elementary school.
 - Communications received or sent to the MSBA regarding the AHS rebuild.



Town of Arlington, Massachusetts

Review the Year-Long School Committee Calendar

Summary:

- Include the process of Superintendent's personal goals and District Goals into Year-Long Calendar

ATTACHMENTS:

Type	File Name	Description
Backup Material	Year_Long_Calendar_(1).docx	Year Long Calendar

Every Meeting

Open Meeting

Public Participation

Superintendent's Report

- Update on School Building Projects

Monthly Financial Reports (once a month)

Consent Agenda

Policy

Subcommittee and Liaison Reports

Correspondence Received

Executive Session

<u>September</u> Opening Day Report Enrollment Update Hiring Update Summer Professional Development Update Building Maintenance Updates Summer Fun and Enrichment Report Superintendent Progress on Goals (by 9/30)	<u>October</u> State Accountability Report and Analysis Diversity Hiring Report Class Size Report Buffer Zone Report MASC Delegate Assembly Meet New Administrative Hires SC Retreat on Superintendent Evaluation
<u>November</u> Technology/Curriculum Update Suspensions and School Discipline Update Superintendent Evaluation ELL Special Ed.	<u>December</u> Budgetary Needs of OMS and HS Principals Budgetary Needs of Elementary Principals Budgetary Needs of Special Education Other Budgetary Needs? Foreign Language
<u>January</u> SC Budget Priorities Draft Calendar (first and second read) AHS Update to Program of Study Family and Consumer Science Guidance	<u>February</u> Superintendent's Proposed Budget Present Budget Public Hearing on Budget (or early March) History ELA
<u>March</u> School Committee Approval of Budget School Calendar Finalized Math Science	<u>April</u> School Committee Organizational Meeting Preliminary Discussion on District Goals Day on the Hill Discussion Public Hearing on School Choice Visual Arts Performing Arts
<u>May</u> Update on K/Other Enrollment Numbers First Reading of District Goals Arlington Education Foundation Grants (ask Julie) *SC Retreat on District Goals Health & Nursing	<u>June</u> Second Reading of District Goals Youth Risk Behavior Survey Athletics Professional Development Summary

This Year

Eileen Woods

Social and Emotional Grant
Ottoson Middle School Art Project in Response to Incidents



Town of Arlington, Massachusetts

Adjournment